


REGISTERING FOR A PROGRAM IN COMMUNITY END (CUSTOMER END)

- Registrations are timed. Please be mindful of how long you are spending on a registration or it will time out and make you restart.

Step 1:

Create an account or log into your existing account



The image shows a login and registration form for Kings Bay JCC Brooklyn. The form is centered on a blue background. At the top, there are two logos: 'KINGS BAY' with a large green 'y' and 'JCC Brooklyn' in a green speech bubble. Below the logos are two input fields: 'Username' with a person icon and 'Password' with a lock icon. A blue 'Log in' button is positioned below the password field. Underneath the button are two links: 'Forgot your password?' and 'Create Account'. At the bottom, there is a block of text providing contact information for help.

KINGS BAY **JCC Brooklyn**

Username

Password

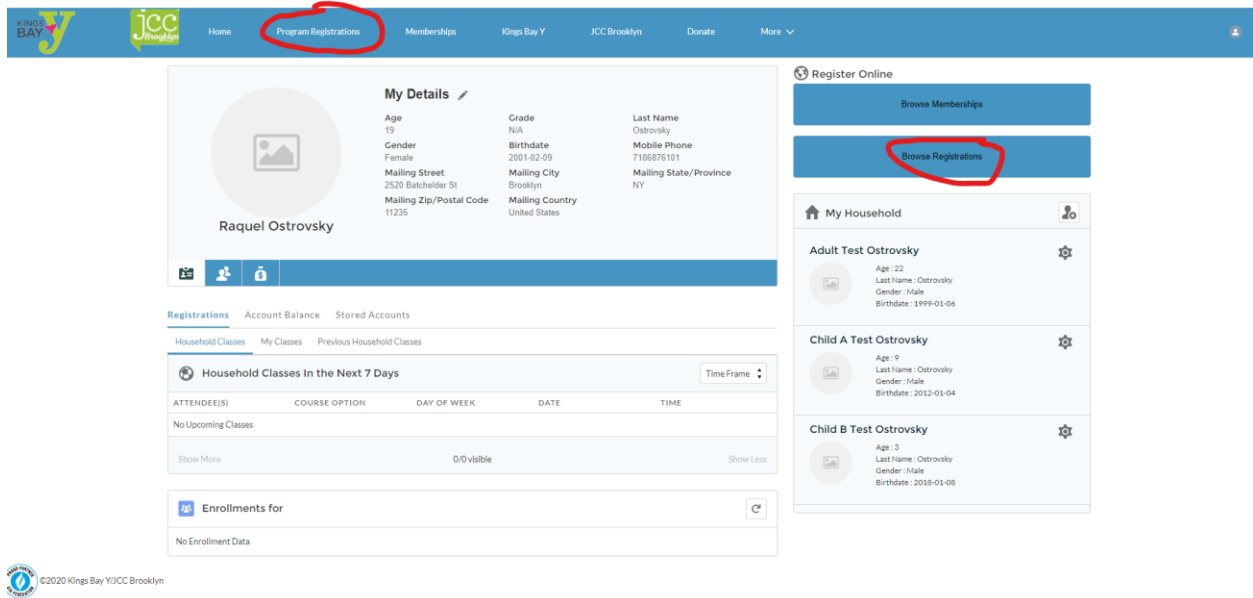
Log in

[Forgot your password?](#) [Create Account](#)

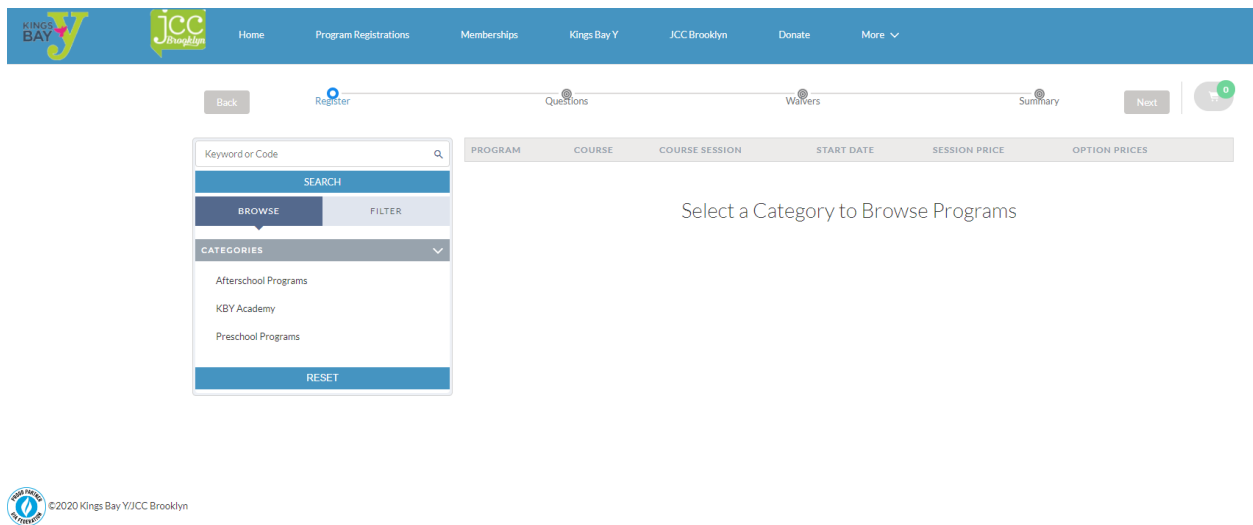
**If you need help with this process,
please submit a help request by
sending an email to info@kingsbayy.org
or
call us at 718-648-7703**

Step 2:

Click either the “Program Registrations” tab at the top of the page or the “Browse Registrations” tab located on the right side.

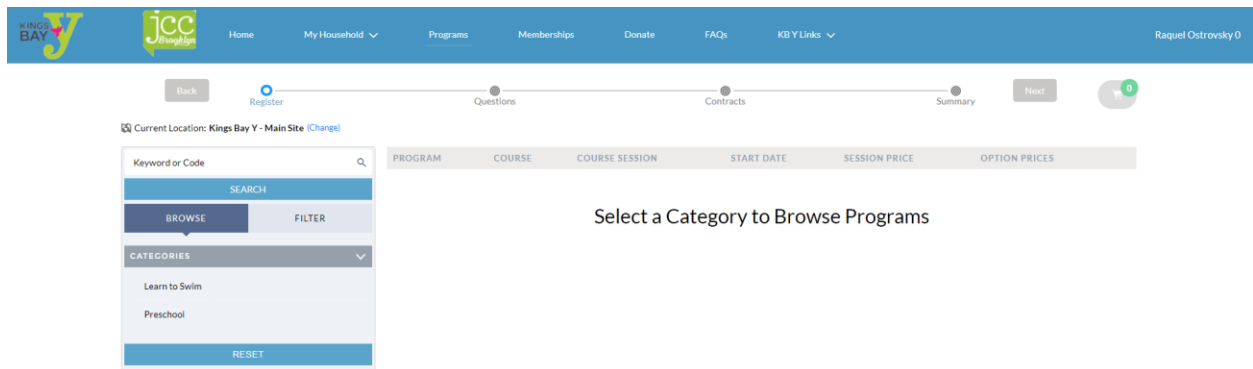


This will bring you to the registrations page where you select from the categories that you need.



Step 3:

Click on the option that you need (i.e. if you want Learn to Swim, select Learn to Swim).



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Once you click on the selection you need, you will see all the options available.

The screenshot shows the JCC Brooklyn website interface with the 'PROGRAMS' dropdown menu open. The main content area displays a table of programs. The table has the following columns: PROGRAM, COURSE, COURSE SESSION, START DATE, SESSION PRICE, and OPTION PRICES. The table lists several programs, including Advanced, Beginner 1, Beginner 2, Intermediate Long, and Intermediate Wide. Each program has a 'multiple options' link and an 'OPTIONS' button.

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
Advanced	Advanced (Ages 5-14)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 1	Beginner 1 (Ages 3-5)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 1	Beginner 1 (Ages 5-14)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 1	Beginner 1 (Ages 5-8)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 2	Beginner 2 (Ages 3-5)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 2	Beginner 2 (Ages 5-14)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 2	Beginner 2 (Ages 5-8)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Intermediate Long	Intermediate Long (Ages 5-14)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Intermediate Wide	Intermediate Wide (Ages 5-8)	Summer 2022	multiple options	Non-Member \$230.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS

Select the class you are interested in.

- For programs that have multiple options, you can filter the options to get a targeted list (i.e. Selecting Beginner 1 will show you all the available class dates for that specific level)

and age group).

The screenshot shows the registration process for the 'Learn to Swim' program. The left sidebar contains a search bar and a list of categories and programs. The main table displays the available options for the 'Learn to Swim' program.

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
Beginner 1	Beginner 1 (Ages 3-5)	Summer 2022	multiple options	Non-Member \$210.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 1	Beginner 1 (Ages 5-14)	Summer 2022	multiple options	Non-Member \$210.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS
Beginner 1	Beginner 1 (Ages 5-8)	Summer 2022	multiple options	Non-Member \$210.00 - \$240.00 Member \$175.00 - \$200.00	OPTIONS

Step 3.

Select the Learn to Swim option you want by clicking on “OPTIONS.”

The screenshot shows the registration process for the 'Learn to Swim' program. The left sidebar contains a search bar and a list of categories and programs. The main table displays the available options for the 'Learn to Swim' program. The 'OPTIONS' button for the first row is highlighted with a red circle.

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
JCC Brooklyn at Windsor Terrace Preschool	2's - Full Day at Preschool at JCC Brooklyn at Windsor Terrace	2 days per week - 2's - Full Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,125 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Full Day at Preschool at JCC Brooklyn at Windsor Terrace	3 days per week - 2's - Full Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,495 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Full Day at Preschool at JCC Brooklyn at Windsor Terrace	4 days per week - 2's - Full Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,895 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Full Day at Preschool at JCC Brooklyn at Windsor Terrace	5 days per week - 2's - Full Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,895 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Half Day at Preschool at JCC Brooklyn at Windsor Terrace	2 days per week - 2's - Half Day at Preschool at Windsor Terrace	None Sep 07 '20	\$915 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Half Day at Preschool at JCC Brooklyn at Windsor Terrace	3 days per week - 2's - Half Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,235 per month	OPTIONS
JCC Brooklyn at Windsor Terrace Preschool	2's - Half Day at Preschool at JCC Brooklyn at Windsor Terrace	4 days per week - 2's - Half Day at Preschool at Windsor Terrace	None Sep 07 '20	\$1,235 per month	OPTIONS

Once you click “OPTIONS,” the drop-down menu will let you select the days you need.

Once you click on the day you want, you will see a pop-up to select the person you want to enroll in this program.

Beginner 1 - Summer 2022 - Wednesday - 4:30 PM - 5:15 PM

0 / 7 CONTACTS SELECTED

Select contacts

Contact Name	Age	Select
Chris Test Ostrovsky	23	Ineligible
Masha Test Ostrovsky	4	Select
Raquel Ostrovsky	21	Ineligible
Sarah Test Ostrovsky	9	Ineligible
Teen Test	17	Ineligible
Test B Test	72	Ineligible
Test Test	70	Ineligible

Create a New Contact

Save

- If the site does not letting you select a person, click on “Ineligible” and you will see why you cannot register them for that particular class.

Beginner 1 - Summer 2022 - Wednesday - 4:30 PM - 5:15 PM

0 / 7 CONTACTS SELECTED

Select contacts

Contact Name	Age	Select
Chris Test Ostrovsky	23	Ineligible
Masha Test Ostrovsky	4	Select
Raquel Ostrovsky	21	Ineligible
Sarah Test Ostrovsky	9	Ineligible
Teen Test	17	Ineligible
Test B Test	72	Ineligible
Test Test	70	Ineligible

Create a New Contact

Save

Unable to Select

This person can not be selected for the following reasons:

- above maximum age of 5

- You can also edit that person's information (i.e. if the birthday you first entered was entered incorrectly) by clicking "Edit" under their name.

Beginner 1 - Summer 2022 - Wednesday - 4:30 PM - 5:15 PM

Choose the Contact(s) to request a spot for

0 / 7 CONTACTS SELECTED

Select contacts

CO

Chris Test Ostrovsky - 23

Edit Ineligible

MO

Masha Test Ostrovsky - 4

Edit Select

RO

Raquel Ostrovsky - 21

Edit Ineligible

SO

Sarah Test Ostrovsky - 9

Edit Ineligible

TT

Teen Test - 17

Edit Ineligible

TT

Test B Test - 72

Edit Ineligible

TT

Test Test - 70

Edit Ineligible

Create a New Contact

Create a New Contact

Save

Once you select the individual you want to register, click "Save" at the bottom right corner.

Choose the Contact(s) to request a spot for

Beginner 1 - Summer 2022 - Wednesday - 4:30 PM - 5:15 PM

0 / 7 CONTACTS SELECTED

Chris Test Ostrovsky - 23

Edit Ineligible

Masha Test Ostrovsky - 4

Edit **Select**

Raquel Ostrovsky - 21

Edit Ineligible

Sarah Test Ostrovsky - 9

Edit Ineligible

Teen Test - 17

Edit Ineligible

Test B Test - 72

Edit Ineligible

Test Test - 70

Edit Ineligible

Create a New Contact

Save

Once you select what you want to register for, click “NEXT” at the top right.

Kings Bay Y JCC

Home My Household Programs Memberships Donate FAQs KBY Links

Raquel Ostrovsky 0

Back Register Questions Contracts **Next** Summary

Current Location: Kings Bay Y - Main Site (Change)

Keyword or Code SEARCH

BROWSE FILTER

CATEGORIES

Learn to Swim

Preschool

PROGRAMS

Advanced

Beginner 1

Beginner 2

Intermediate Long

Intermediate Wide

Parent & Me

Swim Team Prep

COURSES

Beginner 1 (Ages 3-5)

Beginner 1 (Ages 5-14)

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
Beginner 1	Beginner 1 (Ages 3-5)	Summer 2022	multiple options		Non-Member \$220.00 - \$240.00 Member \$175.00 - \$200.00

You can enroll in up to 1 options for Beginner 1 (Ages 3-5) - Summer 2022.

SUPERVISOR:
Eugene Prokhnin
Email: info@kingsbayy.org
Phone: 726-646-7702 ext 0

WEDNESDAY - 4:30 PM - 5:15 PM	SATURDAY - 11:00 AM - 11:45 AM	SUNDAY - 11:00 AM - 11:45 AM
<p>Jul 06 '22 - Aug 24 '22</p> <p>No day of week specified</p> <p>4:30 PM - 5:15 PM</p> <p>7 spots remaining</p> <p>Ages 3 to 5</p> <p>Location: Kings Bay Y - Main Site</p> <p>Number of Classes: 8</p> <p>Non-Member \$240.00 Member \$200.00</p> <p>ENROLL</p>	<p>Jul 09 '22 - Aug 27 '22</p> <p>No day of week specified</p> <p>11:00 AM - 11:45 AM</p> <p>8 spots remaining</p> <p>Ages 3 to 5</p> <p>Location: Kings Bay Y - Main Site</p> <p>Number of Classes: 7</p> <p>Non-Member \$210.00 Member \$175.00</p> <p>ENROLL</p>	<p>Jul 10 '22 - Aug 28 '22</p> <p>No day of week specified</p> <p>11:00 AM - 11:45 AM</p> <p>8 spots remaining</p> <p>Ages 3 to 5</p> <p>Location: Kings Bay Y - Main Site</p> <p>Number of Classes: 7</p> <p>Non-Member \$210.00 Member \$175.00</p> <p>ENROLL</p>

This will bring you to the “contract” portion where you will need to e-sign the contracts.

CONTRACT NAME	CONTRACT STATUS	SIGNATURE	LAST MODIFIED	ATTACHMENT	COMPLETED ON	REQUIRED
Masha Test - Assumption of the Risk and Waiver of Liability Relating to Corona	Draft	Sign	5/19/2022 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase
Masha Test - Refund Policy	Draft	Sign	5/19/2022 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase
Raquel, Chris Test, Sarah Test and Masha Test Ostrovsky and Test, Test B and T	Draft	Sign	5/19/2022 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase

[Pay Now](#)

To e-sign the contract, click “Sign” and the contract will open for you to read and sign. You will need to click “Confirm” at the bottom right to officially sign the contract.

Terms and Conditions

I hereby give my permission for my child to participate in all programs, swimming activities, and trips. I understand and fully recognize that risks are involved and I hereby release the Kings Bay Y or any of its sponsors, benefactors, or employees from any liability arising out of any injury to my child in the event of a medical emergency or surgical emergency. I do hereby give authority to the after school program and staff to obtain necessary emergency medical treatment for my child with the understanding that the family will be notified as soon as possible. I grant permission to the physician designated by the Kings Bay Y to hospitalize, secure proper treatment for, and order injections, anesthesia, or surgery for my child. Furthermore, I understand that payment for medical services is solely the family's responsibility. I hereby give permission to the Kings Bay Y Inc. to take photographs of me and/or my child to be shown in a video, brochure, advertisement, or Internet display for purposes of promoting interest in the Kings Bay Y. I release the Kings Bay Y Inc. from any claims resulting from the pictures taken on, before, or after the date of this communication. I do hereby give permission for my child to participate in all camp activities, including off-ground activities. I authorize the Kings Bay Y Inc. to act as a parent surrogate on my behalf. I realize that itineraries and/or programs are subject to change prior to, and during, the school year. I have carefully read the contract and other related information and agree to accept all terms as set forth above.

[Cancel](#) [Confirm](#)

Once the contract is signed, you will see “Complete” under contract status and N/A under signature.

Waivers

Please sign all required waivers

CONTRACT NAME	CONTRACT STATUS	SIGNATURE	LAST MODIFIED	ATTACHMENT	COMPLETED ON	REQUIRED
Child A Test - Assumption of the Risk and Waiver of Liability Relating to Coron	Complete	N/A	1/20/2021 by Raquel Ostrovsky	N/A	1/20/2021	N/A
Child A Test - Refund Policy	Draft	Sign	1/20/2021 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase
Child A Test - Release	Draft	Sign	1/20/2021 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase
Child A Test - Terms of Enrollment	Draft	Sign	1/20/2021 by Raquel Ostrovsky	N/A	N/A	Prior to Purchase

Pay

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A confirmation will then pop up. You can click either “Complete” or the “X” at the right-hand corner to close it out.

Waivers

Please sign all required waivers

CONTRACT NAME	CONTRACT STATUS	SIGNATURE	LAST MODIFIED	ATTACHMENT	COMPLETED ON	REQUIRED
Child A Test - Assumption of the Risk and Waiver of Liability Relating to Coron	Complete	N/A	1/20/2021 by Raquel Ostrovsky	N/A	1/20/2021	N/A
Child A Test - Refund Policy	Complete				1/20/2021	N/A
Child A Test - Release	Draft				N/A	Prior to Purchase
Child A Test - Terms of Enrollment	Draft				N/A	Prior to Purchase

Success

Contract has been signed.

[Complete](#)

Pay

After all contracts are completed, click “Next” at the top right.

Bay YJCC Brooklyn

Back Register Questions Contracts Summary Next \$240.00 6:53

Contracts

Please complete all contracts

CONTRACT NAME	CONTRACT STATUS	SIGNATURE	LAST MODIFIED	ATTACHMENT	COMPLETED ON	REQUIRED
Masha Test - Assumption of the Risk and Waiver of Liability Relating to Corona	Complete	N/A	5/19/2022 by Raquel Ostrovsky	N/A	5/19/2022	N/A
Masha Test - Refund Policy	Complete	N/A	5/19/2022 by Raquel Ostrovsky	N/A	5/19/2022	N/A
Raquel, Chris Test, Sarah Test and Masha Test Ostrovsky and Test, Test B and T	Complete	N/A	5/19/2022 by Raquel Ostrovsky	N/A	5/19/2022	N/A

Pay Now

After all contracts are signed, click “Next” again and it will bring you to the summary page.

Back Register Questions Contracts Summary Pay Now \$240.00 4:12

Summary

Total Registrations: 1 \$240.00 Details



Item 1 - Enrollment

Beginner 1 - Beginner 1 (Ages 3-5)

Registration Reg-01672	Type Enrollment	Attendee Masha Test Ostrovsky
Start/End Date Jul 6, 2022 / Aug 24, 2022	Program Beginner 1	Course Beginner 1 (Ages 3-5)
Enrolled Course Options		
Course Option Name Wednesday - 4:30 PM - 5:15 PM	Start/End Date Jul 6, 2022 / Aug 24, 2022	Duration 4:30 PM / 5:15 PM

Pay Now

To check out, click on “Pay Now.”

[Home](#)
[My Household](#)
[Programs](#)
[Memberships](#)
[Donate](#)
[FAQs](#)
[KB Y Links](#)

[Back](#)

Register

Questions

Contracts

Summary

Pay Now

\$240.00

3:29

Summary

Total Registrations: 1

\$240.00

Details

Item 1 - Enrollment

Beginner 1 - Beginner 1 (Ages 3-5)

Registration

Reg-01672

Start/End Date

Jul 6, 2022 / Aug 24, 2022

Type

Enrollment

Program

Beginner 1

Attendee

Masha Test Ostrovsky

Course

Beginner 1 (Ages 3-5)

Enrolled Course Options

Course Option Name

Wednesday - 4:30 PM - 5:15 PM


Start/End Date

Jul 6, 2022 / Aug 24, 2022

Duration

4:30 PM / 5:15 PM

Pay Now



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You will need to click “Make Payment,” which will allow you to choose a payment option and to enter it.

Setup Payment

1 DUE NOW - PROGRAM FEES

?

This section has the amounts that are payable today for your purchase. The Make Payment button will allow you to enter your payment information or you can select from any active Stored Accounts that are available for your household.

Registration - Masha Test - Wednesday - 4:30 PM - 5:15 PM - Start Date: 2022-07-06

\$240.00

Balance Total:

\$240.00

Make Payment

TOTAL DUE NOW

\$240.00

Setup Payment

1 DUE NOW - PROGRAM FEES

?

This section has the amounts that are payable today for your purchase. The Make Payment button will allow you to enter your payment information or you can select from any active Stored Accounts that are available for your household.

Registration - Masha Test - Wednesday - 4:30 PM - 5:15 PM - Start Date: 2022-07-06

\$240.00

Balance Total:

\$240.00

Make Payment

TOTAL DUE NOW

\$240.00

Make Payment

Pay Amount

\$240.00

Payment Method

-- Select Payment Method ---

-- Select Payment Method ---

Tender Types

Credit Card

ACH

- Credit cards incur a processing fee (uses your card #).
- ACH does not incur a fee (uses your bank account # and routing #)

After you make the payment, you're all set! You will be able to view the registration(s) on the home page of your account.

All payments are calculated automatically.